

Lock down procedure

At Tiny Tigers pre school we will maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

If for any reason we feel that the children/staff could be at risk of harm, a threatening situation arises or we feel intimidated by a suspicious person we will follow the Lock Down procedure.

When the lockdown alarm is raised(x 3 short rings):

1. Manager/Deputy/Staff member should alert all other adults of any threat.
2. 'Lock Down' should be announced with informing every member of staff/parents that the children would like to play 'sleeping tigers' (coded phrase) without panic.
3. Staff should start to move the children behind the central panel in the classroom and lay down (like sleeping tigers), as calmly and quickly as possible. All doors will be locked and blinds pulled
4. Police should be called as soon as possible.
5. Manager/Deputy to retrieve mobile phone, register and children/staff emergency contact details if possible.
6. Children and staff should be accounted for by counting or register.
7. We will then follow the directions of the Police.

Threat levels

Threat levels are designed to give a broad indication of the likelihood of a terrorist attack. www.gov.uk/terrorism-national-emergency/national-emergencies

LOW means an attack is unlikely.

MODERATE means an attack is possible but not likely.

SUBSTANTIAL means an attack is a strong possibility.

SEVERE means an attack is highly likely.

CRITICAL means an attack is expected imminently.

Members of the public should always remain alert to the danger of terrorism and report any suspicious activity to the police on 999 or the anti-terrorist hotline: 0800 789 321.

For non-emergency calls to the police, call 101.

Policy adopted by.....Natalie Brown

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